

# Attention

# Business Managers and Superintendents



## Does your school district use Software Unlimited?

If so, we need your help!



## Our goal

To connect Express and Software Unlimited, to enhance and simplify your purchase order, approval, and invoice procedures even further!



## How can you help?

Submit a program suggestion requesting an Express-Web Link connection. From the main screen of the **School Accounting System**, click "**Program Suggestions**."

After completing the required fields, click the top comment box labeled "**Describe your idea for a program enhancement in as much detail as possible**" and ask for integration with Express.

**Sample Comment:** "Please add integration with Express (EqualLevel), the online marketplace from Cooperative Purchasing Connection."

## What would a connection mean for you?

- Access to Express within your finance system
- Reduce manual order input - no copying and pasting the order and item details
- Maximize spend accountability

## Will it change right away?

- No, your ordering process will not change until Software Unlimited and Express build a connector.
- We do not know how long it will take. We do know the more Software Unlimited hears from districts requesting this connection, the higher up the priority list it will go.

**Thank you for your time and consideration!**



The NDESC and CPC Team

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